



Cash in on your empty car seats 2010

Frequently asked questions

Do I need to have my own car to take part?

No, this campaign is to encourage people to share work journeys. If you don't drive to work, you need to find someone who you could share a car journey with.

How do I find someone to share a journey with?

Check whether a colleague drives past your door or alternatively, whether a neighbour or relative drives in your direction or lives along your daily route to work.

Do I have to work with the driver or passenger I share a journey with?

The driver or passenger does not need to work with you, for you to take part.

I'm a driver who wants to take part, but can't commit to sharing every day!

Don't worry, although we would like sharing to be as often as possible as this saves you money and reduces CO₂, how many times you share is up to you. All we ask is that you car share at least once during Monday 18th January and Sunday 14th February 2010.

How do I enter the prize draw?

To be eligible to enter the prize draw, you must share a journey at least once during Monday 18th January and Sunday 14th February 2010 and ensure that you complete a travel diary. You can download a travel diary from www.wytravelplan.com. Remember to complete the travel diary after each journey shared and return it to us by 26th February 2010.

How does the prize draw work?

We will enter your diary card into the prize draw once for every week that you manage to share a journey. So, if you share every week during Monday 18th January and Sunday 14th February 2010, we will enter your diary card into the draw four times. So, the more weeks you share, the greater your chance of winning.

What are the prizes?

We have £700 to give away to the following groups:

- i) **Travel Plan Network organisations:** if you are an employee of an organisation that is a member of the West Yorkshire Travel Plan Network you could win a first prize of £300 and a second prize of £150; to be shared between the driver and passenger(s) of the winning car share group.
- ii) **Other employees working in West Yorkshire:** There are 5 x £50 prizes to be won for anyone working in West Yorkshire (Bradford, Calderdale, Kirklees, Leeds and Wakefield). There will be one £50 prize per District to be shared between the driver and passenger(s) of the winning car share group.

I can't find anyone to share a journey with, what else can I do?

If you can't find anyone to share a journey with, try registering at:

- www.wycarshare.com, which allows you to access your local district database. Their individual sites are listed below:
- www.bradfordcarshare.com, which covers Bradford and also links to the regional and national database.
- www.calderdalecarshare.com, which covers Calderdale and also links to the regional and national database.
- www.carsharekirklees.com, which covers Kirklees and also links to the regional and national database.
- www.carshareleeds.com which covers Leeds and also links to the regional and national database.
- www.wakefieldcarshare.com, which covers Wakefield and also links to the regional and national database.
- or ask your organiser if your company has a private group.

How safe is it to use the car share websites?

All members' details are stored securely in the databases mentioned above and only the members' intended travel information can be accessed on-line. However we would always advise you to:

- Avoid exchanging home addresses with your travelling companion before you meet them.
- Arrange to meet in a public place.
- Inform a friend or family member of who you will be travelling with, when and to where.
- Make sure you show each other your I.Ds-passports, student cards, or driving licences-so you know you're travelling with the right person.

Remember, you are under no obligation to go ahead with sharing a journey. If you have any doubts about your travelling companion, for any reason, you should avoid travelling with them. If you have any problems please contact: Liftshare (who manage the District sites mentioned above) on (+44) (0) 1953 451166 support@liftshare.com and they will help in any way they can.

It is your responsibility to check that the person you are sharing with has all the legal driving documents such as driving licence, car insurance, MOT and car tax.

For more information, see the Terms and Privacy statements on the car share websites detailed above.

I'm a woman and would like to use the car sharing websites to take part, but would only want to share with another female.

Is this possible?

The website has a matching facility so you can specify same-sex matches i.e. females only.

How does the driver and passengers share petrol costs?

Usually, drivers and passengers can split the cost of petrol. Please note that drivers should not make a profit from car sharing as this can invalidate their insurance and tax. If you have any concerns please contact your insurance company direct.

What are the insurance implications of car sharing?

Insurers state that car sharing will not affect an individual's car insurance e.g. The Association of British Insurers clearly states that car sharing won't affect the insurance of their members so long as a profit isn't made. 'Giving Lifts - All ABI motor insurers have agreed that if your passengers contribute towards your running costs your insurance cover will not be affected, as long as lifts are given in a vehicle seating eight passengers or less. This agreement does not apply if you make a profit from payments received or if carrying passengers is your business' (Source ABI website, 2005). Drivers with any concerns should check with their insurance company as terms and conditions may vary between insurance providers over time.

I've been told my company has a private car share group.

What is this and how does it work?

A private car share group allows a company to restrict sharing journeys to people employed within that organisation. Accessing a private group is usually done via your company's own intranet site, allowing you to register your details securely and be matched with colleagues travelling in the same direction. If you are not sure if your company has a private group, contact the Travel Plan Co-ordinator within your company.

Does the competition include car sharing done outside of work?

Although car sharing can be done on any journey, the only car sharing journeys that can be included for the 'Cash in on your empty seats' campaign are work journeys.

Terms and Conditions of the Car Share prize draw 2010

- The prizes consist of : £300 first prize and £150 second prize to driver and passenger(s) working for a Travel Plan Network member organisation and 5 £50 prizes for driver and passenger(s) working for all West Yorkshire organisations - 1 £50 draw per district (Bradford, Calderdale, Kirklees, Leeds, Wakefield).
- Entry into the free prize draw is automatic upon completing and returning your Car Share Travel Diary to Metro.
- Only one prize application per car driver and car sharer is allowed.
- The closing date for the prize draw is Friday 26 February 2010.
- Winners will be selected at random from the car share database.
- The prize amount will be shared equally between the car driver and the car sharer(s).
- Winners will be notified within 30 days of the draw date.
- By accepting the prize, the prize winners agree to (a) be photographed and (b) take part in all publicity associated with the prize draw.
- Names and organisation of winners will be available on the website www.wytravelplan.com.
- This prize draw is not open to Metro employees or anyone professionally connected with the promotion.
- No purchase necessary. Promoter: Metro, 40-50 Wellington Street, Leeds, LS1 2DE.